



Ohio Drug Free Workplace Training Program

- Meets the Ohio BWC requirements for the Drug Free Workplace Training
- Content is delivered on video or DVD as well as in written materials
- Can be used for initial education and training or as annual refresher
- We are available for consultation to assist with implementation and ongoing training

Highlights:

Employee Education

Substance abuse in the workplace
 What constitutes abuse and misuse
 The disease model
 Signs and symptoms of substance use
 The effects of commonly used drugs
 The consequences for policy violation
 How to access resources for help and to answer questions.

Supervisor Training

Supervisor responsibility in DFWP implementation
 How to recognize a possible alcohol/drug problem
 How to document behaviors that demonstrate a problem
 How to confront employees based on observed behaviors
 How to initiate reasonable suspicion and post-accident testing
 The procedures associated with random testing
 How to make an appropriate referral for assessment
 How to follow up with employees returning to work

Supervisor Skills Building exercise manual
Consultation by Chemical Dependency Specialist as needed

Trainers:

Katherine Stetson, MA, MAC, SAP has worked as a certified addictions therapist and administrator in not-for-profit organizations for over fourteen years. She has worked in community based mental health and addictions agencies. Katherine is also a qualified provider under Department of Transportation Regulations.

Judith Majcen, MA, LSW, CCDC III-E, CEAP has over 25 years of experience in the field of employee assistance programs and substance abuse treatment. She received her bachelor's degree from the College of Wooster and her master's degree from Kent State University. She is also a qualified provider under Department of Transportation Regulations.

Doug Taylor, LSW is a licensed social worker with many years working in the field of addictions treatment. He has done extensive training in all aspects of substance abuse and treatment. He is a graduate of the Urban Ministries Training and Community Development Center at Cleveland State. Doug's main vocation is being the Pastor for a local church community.

	Item Price	Circle	Quantity	Total
Drug Free Workplace Employee Education.....	\$400.00	VHS / DVD	_____	_____
Drug Free Workplace Supervisor Training	\$500.00	VHS / DVD	_____	_____
Drug Free Workplace EZ Employee Education	\$200.00	VHS / DVD	_____	_____
Drug Free Workplace EZ Supervisor Training	\$200.00	VHS / DVD	_____	_____

Mail with order form to: **Ease@Work DFWP videos**
 4500 Euclid Avenue
 Cleveland, Ohio 44103

Subtotal: _____
 7.75% tax: _____
 Total enclosed: _____

Phone 800-521-3273
 Fax 216-432-7255

Method of Payment: Visa MasterCard
 Check made payable to **The Center for Families and Children**

Card Number: _____ Exp. Date: _____ Code: _____

Name on Card: _____ Signature: _____

Organization: _____ Address: _____ [e-w]
 City: _____, Ohio Zip: _____ Phone: _____
 Contact Name _____ E-mail address _____